**Приложение № 2**

к Договору займа № \_\_\_\_\_от \_\_\_\_\_\_\_\_\_

**1.**Заемщик обязан предоставить в Фонд в срок до 31 января года, следующего за годом предоставления суммы займа по Договору займа, нижеперечисленную информацию отчет о деятельности за отчетный год по нижеуказанной форме:

**Отчет о деятельности Заемщика**

Наименование/ФИО и ИНН Заемщика: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Номер и дата Договора займа №\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **№ п/п** | **Наименование показателей** | **За предшествующий календарный год**  **подписания Договора займа** | **За отчетный год (год оказания поддержки)** |
| 1. | Выручка (оборот) от продажи товаров, работ, услуг (без учета НДС и иных обязательных платежей), тыс. руб. |  |  |
| 2. | Объем налогов, сборов, страховых взносов, уплаченных в бюджетную систему РФ (без учета НДС), тыс. руб. |  |  |

Отчет о деятельности за отчетный год предоставляется следующим образом:

- лично в Фонд или направляется заказным почтовым отправлением по адресу: 183031, город Мурманск, улица Подстаницкого, дом 1;

- скан-копия (на скан-копии должна стоять подпись Заемщика и печать (при наличии) отчета на электронный адрес: otchet-formap@yandex.ru. Датой поступления скан-копии отчета является дата поступления отчета на вышеуказанный электронный адрес Фонда. Подтверждением получения отчета является ответ Фонда с подтверждением получения отчета, либо наличие уведомления о получении отчета. При отсутствии вышеуказанных подтверждений получения отчета Фонда отчет является непредставленным.

**2.** Заемщик обязан предоставить в Фонд по мере использования заемных средств, но не позднее 60 (шестидесяти) календарных дней с даты получения денежных средств по Договору займа, подтверждение целевого использования полученных заемных средств путем представления Фонду отчета о целевом использовании средств займа по нижеуказанной форме:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Отчет о целевом использовании средств микрозайма** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| ФИО и ИНН Заемщика: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Номер и дата заключения договора микрозайма: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Сумма микрозайма: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Цель использования микрозайма в соответствии с условиями договора: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Дата предоставления отчета: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Вид (назначение) расходов | | | | | | | | | | | | | | | | | | | | | | Сумма расходов\* | | | | | | | | | | | | | | | | | | | | | | | Дата и № платежного документа, подтверждающего несение расходов\*\* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Наименование, номер и дата документа, подтверждающего несение расходов\*\*\* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Всего:** | | | | | | | | | | | | | | | | | | | | | | **0,00** | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| \*Указывается сумма расходов в соответствии с выпиской банка о движении денежных средств по текущему или расчетному счету. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \*\*Указывается номер и дата операции (платежного поручения) в соответствии с выпиской банка о движении денежных средств по текущему или расчетному счету. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \*\*\*Указывается номер и дата накладной, акта выполненных работ (оказанных услуг), товарного чека, электронного кассового чека. В первичных документах должны быть указаны товары/работы/услуги за которые производилась оплата. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Использование микрозайма на цели, указанные в договоре займа | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| № | | | | | | |  | | | | | | | | | | | | | | | | подтверждаю: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | |  | | | |  | | | |  | | | |  | | | | | | | | | | |
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| Выписка с текущего или расчетного счета Заемщика, на который было зачисление микрозайма и с которого производились платежи, указанные в отчете, прилагаю на \_\_\_\_\_листах. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Копии подтверждающих первичных документов прилагаю на \_\_\_\_\_\_\_\_\_\_\_\_листах. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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Отчет о целевом использовании средств займа и приложения к нему предоставляются:

- на бумажном носителе;

- в виде оригинала, подписанного Заемщиком (с печатью при ее наличии);

- лично в Фонд или направляется заказным почтовым отправлением по адресу: 183031, город Мурманск, улица Подстаницкого, дом 1.

**3.**Ответственность Заемщика за невыполнение и/или ненадлежащее выполнение своей обязанности по предоставлению вышеуказанной отчетности указана в статье 6 Договора займа.

Последствия невыполнения и/или ненадлежащего выполнения Заемщиком своей обязанности по предоставлению отчетности указаны в п. 4.1.1., 4.1.2. Договора займа.

**Директор НМКК «ФОРМАП» (Фонд) Наименование Заемщика:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/А.В. Дочкин/ \_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /

М.П. М.П. (при наличии)

«\_\_\_» \_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ года